

Ceramics West General Meeting January 04, 2024

Meeting called to order: 9:04 Richard Pinkerton (President)

Motion to Approve December 2023 General minutes: Bonnie Marshall, 2nd Peggy Fagyal

Treasurer Report: Mike Santana

- Checking account Balance \$3,455
- Equipment reserve fund balance \$5,179
 - Working to finalize 2023 reports
 - Dec. Preliminary will be done
 - Last year we bought a Kiln,
- December's P&L total Income: \$3,611 Expenses: \$4,760 Net<\$1149>
- **What Mike Santana will be focusing on for 2024:**
 - Will be looking to cut some expenses and create budgets
 - What we are buying and selling need to be close to zero
 - Have a plan in place for equipment
 - Drive Sales to take care of expenses
 - Generate a Savings account for Misc.
 - Have the right people in place for Chair positions
 - Create a budget for expenses
 - Will communicate with Chairs to figure out what is needed
 - Chairs are responsible for having supplies for the members, order product on time and have product in stock per season and anticipate buying demands for holiday season so that no product is just sitting there.
 - Chairs will do their own schedules and budgets.
 - Members are responsible for signing up to monitor and being involved, respect each other, be patient and have fun creating in a positive environment
 - Got a New Printer-OD's will need to be trained on it
 - All work/printing is to be done on premise, like the News Letter etc.

New Members: Welcome Sabrina

Committee Reports:

- **Firing Room:** Richard Pinkerton
 - We did 429 tickets 525 pieces Total of 954
 - We are in need of people to be trained to fire
- **Pouring:** Nancy Hren
 - Show and Tell:
 - Showed how molds wear out every time they are used and cleaned
 - Yarn Bowl:
 - We can order a mold for \$81+30 shipping and sell for about \$6
 - Or we can purchase Bisque pieces at \$8.55 each
 - It was presented that members could pre-order these, to help defer the cost of the initial purchase and have the right to the 1st pour.
 - Motion to purchase: Pat Eggersgluss, 2nd Debra Stonebacker ~ Club approved

- Deb Johnson asked about the possibility to purchase used molds from a person that is selling some of theirs.
 - Nancy responded that molds are heat sensitive and molds become brittle if not stored properly, she does not recommend purchasing used due to this uncertainty

□ **OD Training:** Cindy Ferguson

- Sent out an email to all the OD's introducing herself as the new OD Chair
- Looking for new OD's to be trained, anyone interested, contact her
- There will be a Monitor Training Class on Monday the 8th at 12:30 for ALL members
- The proper way to monitor is very important to running the club.
- All new members are encouraged to sign up as soon as possible
- Deb Johnson: Do OD's need to go to monitor training
 - Cindy: OD's go through OD training once a year. But that is a good idea
- Deb Johnson: Recently there were no hours written in the book for some members
 - Debra Morris: There's been a change of hands, working on changing yearly sheets and updating all the hours sheets.
 - Bonnie Marshall: OD's and Monitors can look at the previous months calendar that is folded up to verify hours if there are any questions.
 - Bonnie Marshall: Sheree perhaps when you make a new firing sheet for new members, you can put NEW member on the firing sheets.
 - Kathy Culliton: Stated that it is always best to error on the side of kindness with new members regarding the allotted firing hours on the sheets, don't make it a big deal
- Cindy Asked for Mike Santana to train the OD's on the new printer

□ **Special Events:** Deb Santana

- Our next party will be Feb. 14th at 12 noon
- Tickets will go on sale med. Jan.
- We got a laminated machine for the club to make flyers
- Christmas Party:
 - 95 members attended
 - Cost to the club \$819.80
 - Sold so many tickets members paid \$8.60 per person
 - Members were able to collect \$1860 of the \$2600 for the party
 - Raised almost \$4800
 - Deb Johnson and Debra Morris donated the deserts
 - The caterers donated the drinks
- Thank You to the event team, it took about 10 people to set up
- Need volunteers for a clean-up committee
- FYI, Please know that the supplies in the EVENTS CABINET are not to be used or raided for anything but the events. No one is to help themselves to anything in that cabinet.

□ **Community outreach:**

- **Craft Fair:** Deb Placher
 - Spring Fair will be March 8th 9-2 at Sun Dome
 - \$20 each person even if sharing a space
 - Will have more info by end of month
- **Eve's Place:** Karol Woodbury
 - We received a thank you from Eve's Place
 - With all the gift cards, the family was able to get all the furniture they needed
 - Everyone was very generous and they are grateful.
 - Special thanks to Mariann and Kay C for helping

- **Supplies:** Kathy Culliton
 - Every color is stocked with at least 2, We have a lot of green
 - Lead pencils that come from China will not fire off. Always use USA #2 pencils as they will fire off.
 - We are getting a cabinet to put Bisque in it, it's more expensive, bought as available.
- **Classes:** Kathy Culliton
 - We have a fun calendar of Classes filling up, Sign up in the Books out front
 - Board/Officers of the club cannot charge for classes
- **Misc. Business:** Richard Pinkerton
 - Chair Persons:
 - Need have a co-chairperson, trained and ready to step in
 - All Chairs, submit someone to the board to co-chair with you
 - Drill:
 - We have a new drill and bits for Bisque
 - Richard will help you, do it for you or teach you how to use
- **Presentations:** Richard Pinkerton
 - A special Thank You to those who went above and beyond in 2023
 - Kay O, Kay C, Deb P, Deb S, Nancy H, Sue L, Bonnie M, RoseAnn R, Deb B, Deb J, Deb Santana, Carolyn T, Judy A, Darlene W, Karen D, Carol W, Lisley M, Beverly S, Lou O, Lydia L, Cindy F, Debra M, Pat E, Bunny W and Peggy F.
- **Welcome Event:** Rose Ann Roelandts
 - Will be held on Jan 10th 4-6 at Palm Ridge
 - This is called the New Commers Conference
 - Still need another donation to raffle off
- **News Letter:** Darlene Wagner
 - Informed of due dates that are a month ahead
 - Have 0 control with the papers, they put in what they put in after they receive what is sent to them
 - Able to get into Neighbors of Sun West
 - Teachers: Text pictures and info of the project with a brief description
 - The Newspapers will not put the names of people when in a group but will if it is an individual
 - All deadlines are a whole month before, ie: for March publishing, items need to be submitted by the end of January
- **Suggestion Box:** Richard Pinkerton
 - Is in place for everyone to use, forms are available
 - Richard will collect all suggestions on Fridays
- **Happy Camp:** Deb Morris
 - Nancy and Deb are going to be pouring molds for the kids
 - Need Volunteers to help
 - Children's ages will be 5 and up
 - March 20th & 27th from 2-4 1 Adult per child
 - Club will be closed that afternoon

□ **Windows:** Kay Colbeck

- Anyone wanting to put items in the windows, get with her
- If anyone has anything in the window, you need to see Kay C for documentation update
- Kay will be updating all windows

50/50 Raffle: \$71.50 taken in, \$35.75 Deb Morris - \$35.73 to the Club

Blue Raffle & Gift Certificate Drawing: Marilyn Matz, LeAnn Heltzel & Bonnie Marshall

Meeting Adjourned @ 10:15 Motioned by Bonnie Marshall & Deb Johnson

Sheree Anderson

Secretary