# CERAMICS WEST
# BOARD MEMBERS MEETING
## February 24, 2022

Meeting called to order at 11:15 by Pat Eggersgluss

**Last Board meeting minutes-**

- No changes, motion to approve as presented.
- Aye- Pat, Shelly & Debra

**Treasurer Report:** Shelly Hooper

- Checking Account Balance: $6,070.00
- Equip. Reserve Fund Balance: $7,206.92
- Membership dues/payment:
  - Make 3 copies of the envelope; 1-Secretary, 1-Judy & 1-New Member Teacher
  - Envelope with payment goes into cashbox by OD immediately
  - Treasurer to put original envelope in Blue file in Officers cabinet
- Inventory:
  - Shelly to verify what is and isn't insured in club by RCSCW Insurance policy
  - Nancy-we should have a beginning inventory as of January
  - Lou-what about spills, theft, breakage?
  - Shelly told RCSCW that our inventory changes a lot
  - She asked them, Anything we sale -is not covered? Only the machinery?
  - RCSCW have had a lot of changes
  - Shelly to talk to Dori for clarification of what is covered by Insurance

**Old Molds** to be given away to different ceramic shops

- Not on inventory list
- Nancy and Debra are to coordinate together

**Classes:** Vice President, Deb Morris

- We have lots of great classes
- Nancy Nighbor is a potential Teacher
- Compiling a list of Teachers
- We do not pay teachers threw the club
- The way we have been conducting classes has been ok'd by the governing board.
- We do not make money through the club-Lisa on Governing board gave ok.

**Committee Reports:**

- Events-Janette Gricol, not in attendance;
  - Per Pat, Janette will be holding a Mardi Gra with the help of Ella
  - Mardi Gras Food / March 22nd
- Firing Room/Membership-Judy Aden

- Resigned as Membership Chair person
- Emails – Some do not want theirs accessible at desk
- New list without emails have been posted at the desk
- Pieces are being taken by wrong members
- Initials to be current in master book & in hours book
- Tickets need to be filled out correctly and completely
- Tighten up and train the monitors.
- We need Cindy to train a class
- OD's need to make sure monitors are doing it correctly
- Stilt cleaners are not to retrieve the stilts before 10am
- Only 2 people in the firing room at a time-Loader and 1 other person

- Pouring- Nancy Dobbins,
  - Do not interrupt pourers when pouring with questions
  - Need pouring monitors
  - We need 3-4 people on a team pouring at a time
  - We need Self-Pour Groups-Debbie B. willing to take on
  - Need to train new pourers
  - No one is to open/get into the Special Order cabinet except OD
- Supplies-Lou Owens
  - Picked up a lot of supplies, including crystals
  - We have 30 small bottles for paint to share, to be sold
  - Stroke & Coat is still an issue
  - Paint Want/Have Lists on counter are for inter-club, Not for special orders
  - We keep trying to get whatever paints we can
- Craft Fairs/Special Events-Debbie Placher
  - Sun Dome Plaza Craft Fair March 11th
  - Debra will bring a canopy for set up
  - Set up starts at 6:30 Fair starts at 9am
  - Red Table Clothes will be for wrappers for easy visual to send people to

**Misc:** **The Roster:** posted for members, no longer have emails visible for privacy.

**The Golden Rule:** Treat others the way you would like to be treated

- These are trying times no doubt
- We all have a voice but remember to **Think Before we Speak**!
- Lets remember what empathy is
- Let's be positive & work together What are our clubs goals, purpose, looking to grow, new activities, Etc

**Element 3 Health:** A company that wants to promote health insurance. No-Board/Chairs

**Afternoon Classes:** No OD/Monitor needed, No sales, Teacher is responsible to close up

**Afternoon OD:** Depending of traffic, may work on project at table, do not move molds

Meeting adjourned at 1:17

Sheree Anderson
Secretary